

## Publicity Events

---

### Calls Launch ERDF/ESF

TAP will hold launch events when Calls are released to publicise ESF/ERDF funding opportunities and inform you of the funding Priorities and content of the Calls.

---

### Online Content

Some of our workshop content will be available online via YouTube shortly. Please visit the TAP website over the next few weeks and follow the links as they appear.

---

### Future Workshops

Other workshops are planned looking at the project life cycle, project closedown, project evaluation (summative assessment) and outputs/records management.

### Booking on to Workshops

Workshops will be held at various venues in both the Humber and North Yorkshire areas. They will be advertised on our website and if you are on our database you will also be emailed information about how to book on to both our events and workshops.

For more information and to book places on our workshops please contact the

Website  
[www.esiftap.org](http://www.esiftap.org)

Email  
[tap@eastriding.gov.uk](mailto:tap@eastriding.gov.uk)

Telephone  
01482 391663 or 01482 391683



For help with European Funding  
across Humber, York and North Yorkshire

# Events and Workshops Programme 2018

---



**European Union**  
European Structural  
and Investment Funds

## TAP Support

If you are interested in learning about the European Investment and Structural Funds (ESIF) or want to know how to apply for the European Regional Development Fund (ERDF) or the European Social Fund (ESF), help and support is available to you through the Technical Assistance Partnership (TAP) project.

We are a number of organisations who work together in partnership across the Humber and North Yorkshire areas. The partnership is led by East Riding of Yorkshire Council and supported by four other local authorities, one university, four colleges, and three companies limited by guarantee/charities.

**What the Technical Assistance Partnership can do for you:**

- ◆ Provide information about ERDF and ESF in layman's terms through publicity events, our website, publications and workshops;
- ◆ Discuss your project ideas with you and check that they fit with the funding's general eligibility and the Calls criteria;
- ◆ Host brokerage and partnership development seminars;
- ◆ Provide advice and support to help you to complete the outline application form;
- ◆ Provide technical advice covering compliance with procurement, State Aid and publicity requirements;
- ◆ Cross check your application against the Call specification prior to the closing date;
- ◆ Facilitate and deliver workshops to explain the requirements of ERDF and ESF throughout the project life cycle. Workshops are aimed at those new to EU funding (beginners) and those with some experience (intermediate).

## Workshops

The aim of the workshops are to provide information, tips and guidance to help you successfully apply for funding and manage your project. Workshops are based on the project life cycle: applying, running and closing a project.

### Beginners Workshops

#### How to Apply for ERDF/ESF

A look at the Calls process, selection criteria to pass to full application stage, a review of the outline application and other essential documents.

#### ERDF/ESF Technical Compliance

This workshop will cover the importance of complying with the requirements of procurement, publicity, State Aid and the new requirements for summative assessments.

#### Running an ERDF/ESF Project

A look at what happens after you have signed your Funding Agreement, including establishing systems to satisfy monitoring and audit requirements, capturing and recording evidence for financial claims and outputs.

### Intermediate Workshops

#### Applying for ERDF/ESF: Full Application

What to expect if you are successful at outline application stage and are invited to submit a full application. The workshop will help you avoid the pitfalls highlighted by DWP/DCLG appraisal staff.

#### Full Application 1-2-1 Surgeries

These are 1-2-1 sessions with a TAP partner representative to allow applicants to discuss their full application prior to submission.

#### Financial Planning and Delivery Planning

What to consider when planning your project including eligible costs, match funding, Category of Region apportionment, calculating direct and indirect costs and simplified cost option methodologies. It will also cover what you need to have in place to satisfy both the lead partner and ESIF, including your statement of accounts and policies.

#### ERDF/ESF Technical Compliance

Covering State Aid, procurement and publicity in more detail.

#### Data Protection and Cyber Security

This new workshop will look at cyber security and data protection issues and will cover the new Data Protection Regulation due for implementation in May 2018.

### Advanced Workshops

#### ERDF/ESF Technical Compliance

This workshop covers State Aid and Procurement issues at an advanced level. It is recommended that you attend the Intermediate level workshop first.