



European Union

European Structural and Investment Funds

Green – pre-App
 Orange – Outline Application
 Purple – Full Application
 Red - Delivery

Workshop title	Content Summary	Target Audience
Calls launch events (ERDF/ESF)	<p>Details of latest calls and over view of application process. Workshop will typically cover the following:</p> <ul style="list-style-type: none"> • Details of current ERDF/ESF calls, e.g. what sort of activity is required; • Overview of the outline application form; • Details on the support that is available for applicants; • Future/other opportunities through ESIF. • Opportunities for networking/identifying potential project partners. 	Potential project applicants
Simplified cost	Introduction to simplified costs methodology, indirect costs and hourly rates.	Potential project applicants
The Bits of ESF you can't forget	Overview of ESF compliance and eligibility and lessons learned from the 2006-2013 programme.	Potential ESF project applicants
Bring it all together (run by Your Consortium)	Based over four sessions, the programme is highly interactive and group driven with modules focusing on a range of issues such as leadership, contracting, marketing and managing quality. Core to the programme is diagnostic and action planning to support implementation of learning.	Project managers with a focus on the voluntary/community/third sector



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across Humber, York and North Yorkshire

Smart Specialisation	A one off workshop focussing on the Smart Specialisation agenda and the role of Innovate UK. One presentation delivered by Innovate UK.	Potential project applicants
Low Carbon	Calls related workshop focussing on P4 Low carbon agenda – included input from MA colleagues.	Potential project applicants
De-carbonisation of the food chain	Calls related workshop across 3 LEP areas (YNYER/Humber/GLLEP) covering 4a, 4b, 4e, 4f.	Potential project applicants
Bid writing and Day in the life	Tips on how to write good funding applications with a focus on ESIF. Visit to projects to see/discuss the practicalities of running an ESIF project.	Potential project applicants
Bid writing (Your Consortium)	This workshop focussed on working as a team with other delegates to put an actual bid together, then experience scoring bids and evaluate value for money, innovation and practicalities of delivery	Potential project applicants
EAFRD Launch event	<p>Joint event to launch the 3 LEPs EAFRD tourism calls. The event was an opportunity for 3 LEADER programmes to outline the scope of the tourism grants that they are offering.</p> <p>The aim of the event was to:</p> <ul style="list-style-type: none"> • Outline what funding is available where and for what • Outline where funding overlaps and distinctions are • Provide guidance to potential applicants on the most appropriate grant/LEP area to apply for • Provide information to other organisations who may 	Potential project applicants



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	be able to signpost applicants e.g. Growth Hubs, business advisers etc.	
ERDF/ESF Surgeries	1-2-1 advice to specific project applicants on an appointment basis	Specific project applicants by appointment
State Aid (Introduction)	Basic overview of what state aid is	ERYC Staff
State aid/Procurement/Publicity/ Summative assessment	Introduction to four main compliance issues	Potential project applicants
Intermediate State aid/Procurement	Intermediate level overview of State aid and procurement	Potential project applicants and project managers
Advanced State aid/Procurement	Advanced level overview of State aid and procurement	Potential project applicants and project managers
State aid and Procurement (1-2-1) surgeries	1-2-1 advice to specific project applicants on an appointment basis	Specific project applicants as necessary
Due Diligence (run by Your Consortium)	Key issues around organisational readiness prior to applying for ESIF funding - Relationships with lead partners, Policies and Procedures, Statement of Accounts, Refreshment Break Record Keeping, Audit and Archive, Service Level Agreements	Potential project applicants
Blue and Green Infrastructure	Calls related workshop related to PA6 and Blue/Green Infrastructure call. Included case study on Gypsy Race project.	Potential project applicants
Flood coastal management	Calles related workshop for PA 5 and PA6 Calls in YNYER	Potential project applicants



ESIF outline application	Overview of ESIF application process and how to complete outline application form. There are ESF, ERDF and CLLD variants of this workshop. Similar content also used in How to apply for ERDF/ESF and Brokerage workshops	Potential project applicants
ESIF full application form/Appraiser feedback (to be delivered in 2018)	How to complete full application form and how to avoid issues picked up by MA appraisers	Applicants successful at outline stage
Making sense of ESIF	Introduction to EU institutions and the basis of EU funding regimes	Potential project applicants
Financial planning incl., PIV, claims process, audit regime	Overview of funding eligibility, claims process, PIV, audit regime	Potential project applicants and successful applicants at outline stage
ESF brokerage	Brokerage sessions arranged in partnership with relevant LEP area and nominated applicants	Successful ESF applicants at outline stage.
ESF Brokerage	Workshop focused on ESF Priority Axes and included SWOT exercise based around three questions: Where can you improve? What can you offer? What have you done?	Potential project applicants
Running an ESIF Project	This workshop covers the following topics: Overview – Project Life Cycle, Project Management Systems, Compliance, Funding Agreement, Project Readiness, Project Inception Visit (PIV), ERDF/ESF Eligibility, Payments & Claims, Audit & Reporting, Project Closure and Evaluation.	Potential project applicants and successful applicants at outline stage



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YNYER Skills Event	<p>Focused on the following:</p> <ul style="list-style-type: none"> • A review of skills initiatives across the LEP • Research into the opportunities and challenges affecting skills development in the LEP • LEP skills team update • ESIF open call opportunities • Consultation session • Skills capital showcase and networking 	Potential project applicants
Full Application Workshop	<p>One off workshop delivered to successful applicants at outline stage in Humber/YNYER. Covered the following topics:</p> <ul style="list-style-type: none"> • Financial Planning • State Aid • Procurement • Simplified cost. 	Successful applicants at outline stage –
Financial and Delivery Planning (to be delivered May 2018)	<p>Covering the following topics:</p> <ul style="list-style-type: none"> • Preparing for an ESIF Project • General Financial Principles • Categories of Region • Refreshment Break • Project Costing & Group Activity • Match Funding • PIV 	Successful applicants at outline stage



	<ul style="list-style-type: none"> • Contract Management • Audits and Post Contract Obligations • Project change and modifications • Monitoring and audit & project closure 	
Understanding the ESIF application process	Variant of the how to complete the ESIF outline application form	Potential project applicants
Full Application surgeries (1-2-1)		Successful applicants at outline stage
ESIF lead/delivery partner roles	In development	
Green book/Five case model	In development	
Project information systems	In development	
Cybersecurity/Data Protection	In development	
Project life cycle	In development	